



# NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

Subj: NSYSA Monthly Board Meeting Agenda

Date: ~~02-04-2019~~ **02-11-2-19**

Location:

Time: 6:30-9:00

~~All Star Lanes~~

~~10710 Silverdale Way NW~~

~~Silverdale, WA 98383~~

**Four ways to connect: (see NSYSAsoccer.org for #3 & 4)**

**1) Join Zoom Meeting on your computer:**

**<https://zoom.us/j/713975690>**

**2) Download Android or iOS app, Meeting**

**ID: 713 975 690**

## **In Attendance**

### **NSYSA Board:**

President - Darcy Buell

VP of Admin - Val Corden

Competition - Bob Bjornemo

VP of Awards and Recog - Vacant

Registrar - Susie McGill

Treasurer - Liming McMillan

Secretary - Kent Hassebrock

## **Club Representatives:**

BIYSC - Justin Marshall

BSC - Shannon Bayne

CKSC - Chris Hunt

JCSC - Vacant??

KAFC - Dave Connolly

NKSC - Ken Markaryan

NMYSC - Eric Easton

SKSC - Christina Bussman

TSC - Vicky Webb

## **Committee Representatives**

NSYSA Discipline - Bob Bjornemo

Recreation Cup - Bob Bjornemo

Soccer to the Maxx - Louie Bond

Operations - Dawn Byron

Development - VACANT

## **Others in Attendance**

Steve Shively - NSYSA Scheduler

Guests -

## 1. Roll Call

\* NSYSA Board

\* Club Representatives

\* Guest Introductions

## 2. Communications



# NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

Subj: NSYSA Monthly Board Meeting Agenda

Date: 02-04-2019

3. Approval of Minutes from January 7th
  
4. Officer's Reports
  - A. President
  - B. VP of Administration
  - C. VP of Award and Recognition
  - D. Competition
  - E. Registrar
  - F. Treasurer
  - G. Secretary
  
5. NSYSA Scheduler / Website Administrator
  
6. Committee Reports
  - A. Development Committee - Vacant
  - B. NSYSA Discipline Committee - Bob Bjornemo
  - C. Recreational Cup Committee - Bob Bjornemo
  - D. Soccer to the Maxx Committee - Louie Bond
  - E. NSYSA Scholarship Committee - Vacant
  - F. Documents Committee - Dawn Byron
  - G. Records Retention - Vacant
  
7. Club Reports
  - A. BIFC
  - B. BSC
  - C. CKSC
  - D. JCSC
  - E. KAFC
  - F. NKSC
  - G. NMYSC
  - H. SKSC
  - I. TSC
  
8. Unfinished Business
  - \* Clubs annual report due by Feb meeting or March 1 at the latest.
  
9. New Business:
  - 1) Documents committee report.
  - 2) Player Fee meeting report.
  - 3) NSYSA AGM date.
  - 4) Changes to NSYSA Constitution.
  - 5) Budget.
  - 6) 30 day notification of AGM to include: Proposed changes for Constitution, Budget, Positions for elections, and other items.
  
10. Good of the Game
  
11. Adjournment

**January 30, 2019**

**Annual Player Fee Meeting Highlights:**

**Member Approved Player Fees Fall 2019-20:**

Recreational Age 10 and below- \$7.25

Recreational Age 11 and above- \$16.25

Competitive all Ages- \$18.50

**Member Approved Secondary Insurance Deductible:**

The secondary medical insurance deductible will remain \$500

**Risk Management Process:**

After a discussion between association members they decided that the RMA Expiration date will remain 6/30. Every application on an annual basis must be renewed—no exceptions.

All the parties agreed to keep lines of communication open for input and review over the coming year.

**Eastern Washington Technical Director announcement:**

Matt Dacey has been hired to develop our Eastern WA market and the Inter-Mountain Champions League. Washington Youth Soccer is committed to re-energizing our membership and programs in Eastern Washington. Matt Dacey can be reached at 503-706-2244 phone and email

[MattD@washingtonyouthsoccer.org](mailto:MattD@washingtonyouthsoccer.org).

**SafeSport:**

SafeSport website: <https://safesport.org/>

All Volunteers/Coaches/Administrators/Contractors MUST complete the training videos and get a CERTIFICATE of Completion.

Individuals will need to create an account.

Enter the Access Code: YC3E-6P5G-YYIL-CS2M

The participating organization is US Soccer.

Do **NOT** publish the access code on website, etc. You may share the access code with your coaches, volunteers, administrators, contactors as necessary.

In order to proceed in the risk management process, you MUST have a SAFESPORT CERTIFICATE

**Chris Moore CEO USYS:**

We had an incredible visit at the APFM from Chris Moore. His presentation is attached.

**Monthly Member Services call:**

Washington Youth Soccer will be hosting monthly member webinars to discuss current events as well as sharing any common concerns. These calls are intended to help us serve you better and more efficiently.

Call: Wednesday, February 20, 2019 at 5pm

**Please join my meeting from your computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/260241093>

**You can also dial in using your phone.**

United States: [+1 \(224\) 501-3412](tel:+12245013412)

**Access Code: 260-241-093**

First GoToMeeting? Let's do a quick system check:

<https://link.gotomeeting.com/system-check>

**Positive Coaching Alliance (PCA):**

Washington Youth Soccer is creating a positive space for kids to play soccer with their friends, develop their skills, and become their best selves.

**We are committed to the RESPECT campaign....**

Washington Youth Soccer/Respect Logo to be added to uniforms for 2019-2020 season. Please contact Shanekia Lai at [shaneika@washingtoneyouthsoccer.org](mailto:shaneika@washingtoneyouthsoccer.org) for color pallets and templates.



**Annual General Meeting (AGM):**

May 18<sup>th</sup>, 2019 at Hilton Seattle Airport and Conference Center 8am – 12pm

We look forward to another productive meeting.



# NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

Date: 11 February 2019

Subj: February 2019 VP of Comp Report

1. Several Directors of Select from each of the Clubs met to discuss ideas and possibilities to coordinate and improve the RCL/Select programs in our Association. I have attached the minutes copied by Ian from BIFC. (Thank you!)  
The next meeting is tentatively scheduled for April 15@ 7:00 PM. Location will be at Silverdale All Star Lanes. Please share comments with Ian and myself.
2. It is with sadness that I must report the loss of an honored member of our soccer community. Craig Dean has passed to a new life, having fought a strong battle with cancer. Craig has been a leader in many ways within our community. He spent years on the fields of many athletic venues. He was a coach for several years with the South Kitsap Little League and South Kitsap Soccer Club. Craig was a leader within our local and State Referee community. Craig also served on the NSYSA Disciplinary Committee for many years.
3. The remainder of the State Cup competition is now in full progress. Take some time to come out and support our squads in their efforts to move on to State Finals.  
Results of last weekend's Founders Cup include:
  - a. BIFC 2005 boys are State Champions coached by Phil Avison
  - b. BIFC 2005 girls are State Cup Finalists coached by Ian McCallum
  - c. BIFC 2004 boys are State Cup Finalists coached by Ben CampbellCongratulations to BIFC for their success in Founders Cup.  
  
Boys 15U-18U State Championships & Presidents Cup will be hosted at StarFire this weekend.
4. Still a little shout out in support of the NSYSA Registrars bucket. Safe Sports will bring significant changes to our processes and expectations. Please be patient. But do be vigilant and keep an eye out in supporting the progress of this new program. The process will be dropped on us at the final moment of forming teams and associating coaches.
  - a. The reason I bring this concern to you is this:
    - i. All registration and training will begin as Clubs are forming teams.
    - ii. Coaches and staff may not be associated with teams until this certification process is complete.



# NORTHWEST SOUND YOUTH SOCCER ASSOCIATION NSYSA

- iii. Coaches and staff must be affiliated with the team before team practices can be held.
  - iv. There will be burps and hiccups in the process.
  
5. Congratulations are in order for the honor bestowed upon our Past President, Louie Bond. Louie has been inducted into the Washington Youth Soccer Hall of Fame for the Class of 2019 and awarded the WYS Administrator of the year 2018.
  - a. Join us in celebrating with Louie Bond while receiving this most high honor.
  - b. Ceremony will be hosted by WA Youth Soccer during “Hall of Fame Night.”
  - c. The ceremony is a part of the Tacoma Stars vs Dallas Sidekicks indoor soccer match; Sunday, February 24 @5:00 PM. The game will be at the ShoWare Center in Kent, WA. <https://accessshoware.centerkent.com/>
  - d. Tickets may be purchased online using Promo Code HOF or through Jamie Hoffman @ 1-844-STARS-84
  
6. We have opportunity to raise the ranks of our referee community in our area. A new class will be forthcoming. Please follow the following link:  
[New \(Grade 8\) Referee - Saturday training Feb 9 2019 8am-4pm](#)
  
7. The date for the NSYSA 2019 Fall Soccer Season is established for 17 August @8:30 AM. The location has yet to be established. Clubs will receive the games to be scheduled and located by 21 August. All schedules will be populated and returned to the NSYSA Scheduler, Steve Shively; no later than 24 August. The schedule should then go live 26/27 August and forwarded to KPSRA for assigning.

# Northwest Sound Youth Soccer Association

## Competitive Soccer Discussion

Dec 20th @ Loft, Poulsbo

### Attendance:

- Bainbridge Island FC: Ian McCallum
- Bremerton Soccer: Brian Burdick
- North Kitsap Soccer: Terry Cullen
- Tracyton Soccer: Tim Roche
- Tracyton Soccer: Steven Luley
- NSYSA President: Darcy Buelle
- NSYSA VP of Comp: Bob Bjornemo

### Notes taken from 12/20 meeting

| Club                 | Contact          | Email                     | Phone        | Web   |
|----------------------|------------------|---------------------------|--------------|---|
| Bainbridge Island FC | Ian McCallum     | ian@bifc.net              | 206 229 5535 | <a href="http://www.bifc.net/select">http://www.bifc.net/select</a>   |
| Bremerton            | Brian Burdick    | burdickbrian@hotmail.com  | 360 377 0373 | <a href="http://www.bremertonsc.org/select">http://www.bremertonsc.org/select</a>   |
| Kitsap Alliance FC   | Michael Krug     | mkkru398@msn.com          | 360 710 1742 | <a href="https://kitsapalliancefc.com/2019-main-club-tryouts/">https://kitsapalliancefc.com/2019-main-club-tryouts/</a>   |
| North Kitsap Soccer  | Terry Cullen     | ttncullen@comcast.net     | 4252756228   | <a href="http://www.northkitsapsoccer.org/selectteams">http://www.northkitsapsoccer.org/selectteams</a>                   |
| South Kitsap Soccer  | Matthew McDaniel | Select@skssoccer.com      |              | <a href="http://www.skssoccer.com/home.php?layout=6676033">http://www.skssoccer.com/home.php?layout=6676033</a>           |
| Tracyton Soccer      | Scott McKee      | Select@TracytonSoccer.com |              | <a href="http://www.tracytonsoccer.org/16-17SelectRegistration">http://www.tracytonsoccer.org/16-17SelectRegistration</a> |

### Upcoming Feb Tryouts:

- Bainbridge Island FC: Feb 12 & 14
- Kitsap Alliance FC: Feb 12 & 13
- North Kitsap Soccer: Feb 11 & 13
- South Kitsap Soccer: TBC
- Tracyton Soccer: TBC

### Upcoming May Tryouts:

- Bainbridge Island FC: May 2 & 3, 9 & 10, 16 & 17
- Kitsap Alliance FC: TBC
- North Kitsap Soccer: TBC
- South Kitsap Soccer: TBC
- Tracyton Soccer: TBC

| <b>Bainbridge Island FC</b>     | <b>Format</b> | <b>Age</b> | <b>Division</b> | <b>Format</b> | <b>Age</b> | <b>Division</b> | <b>Format</b> | <b>Age</b> | <b>Division</b> |
|---------------------------------|---------------|------------|-----------------|---------------|------------|-----------------|---------------|------------|-----------------|
| Competitive League: NPSL        | 7v7           | B10        | Div 2           | 11v11         | B07        | Div 1           | 11v11         | B05        | Div 1           |
|                                 | 7v7           | B10        | Div 2           | 11v11         | B07        | Div 3           | 11v11         | G05        | Div 1           |
|                                 | 7v7           | G10        | Div 2           | 11v11         | G07        | Div 1           | 11v11         | B03        | Div 1-2         |
|                                 | 9v9           | B09        | Div 1           | 11v11         | G07        | Div 3           | 11v11         | G03        | Div 2           |
|                                 | 9v9           | B09        | Div 3           | 11v11         | B06        | Div 1           | 11v11         | B02        | Div 1-2         |
|                                 | 9v9           | G09        | Div 2           | 11v11         | B06        | Div 3           | 11v11         | B01        | Div 1           |
|                                 | 9v9           | B08        | Div 1           | 11v11         | G06        | Div 2           | 11v11         | G01        | Div 1           |
|                                 | 9v9           | B08        | Div 3           |               |            |                 |               |            |                 |
|                                 | 9v9           | B08        | Div 3           |               |            |                 |               |            |                 |
|                                 | 9v9           | G08        | Div 2           |               |            |                 |               |            |                 |
| <b>Bremerton</b>                | <b>Format</b> | <b>Age</b> | <b>Division</b> | <b>Format</b> | <b>Age</b> | <b>Division</b> | <b>Format</b> | <b>Age</b> | <b>Division</b> |
| Competitive League: NPSL        |               |            |                 |               |            |                 | 11v11         | G02        | Div 1           |
| <b>Kitsap Alliance FC</b>       | <b>Format</b> | <b>Age</b> | <b>Division</b> | <b>Format</b> | <b>Age</b> | <b>Division</b> | <b>Format</b> | <b>Age</b> | <b>Division</b> |
| Competitive League: RCL         | 7v7           | B11        | Div 4           | 11v11         | B07        | Div 3           | 11v11         | B05        | Div 2           |
|                                 | 7v7           | B10        | Div 4           | 11v11         | G07        | Div 1-2         | 11v11         | G05        | Div 3           |
|                                 | 7v7           | G10        | Div 3           | 11v11         | B06        | Div 3           | 11v11         | B04        | Div 4           |
|                                 | 9v9           | B09        | Div 3           |               |            |                 | 11v11         | G04        | Div 2           |
|                                 | 9v9           | G09        | Div 3           |               |            |                 | 11v11         | G03        | Div 3           |
|                                 | 9v9           | B08        | Div 2           |               |            |                 | 11v11         | B02        | Div 4           |
|                                 | 9v9           | G08        | Div 1-2         |               |            |                 | 11v11         | G02        | Div 2           |
|                                 |               |            |                 |               |            |                 | 11v11         | B01        | Div 2           |
| <b>North Kitsap Soccer</b>      | <b>Format</b> | <b>Age</b> | <b>Division</b> | <b>Format</b> | <b>Age</b> | <b>Division</b> | <b>Format</b> | <b>Age</b> | <b>Division</b> |
| Competitive League: NPSL & PSPL | 9v9           | B09        | TBC             | 11v11         | B07        | Copa 1          | 11v11         | B05        | Classic 2       |
|                                 | 9v9           | G09        | TBC             | 11v11         | B06        | Copa 1          | 11v11         | B04        | Div 1           |
|                                 | 9v9           | G08        | Copa 1          | 11v11         |            |                 | 11v11         | B03        | Div 1           |
|                                 |               |            |                 |               |            |                 |               | 11v11      | G03             |



|                          |        |     |          |        |     |          | 11v11  | G02 | Classic  |
|--------------------------|--------|-----|----------|--------|-----|----------|--------|-----|----------|
|                          |        |     |          |        |     |          | 11v11  | B01 | Div 2    |
| South Kitsap Soccer      | Format | Age | Division | Format | Age | Division | Format | Age | Division |
| Competitive League: PSPL | 9v9    | G08 | Copa 1   | 11v11  | B06 | Copa 1   | 11v11  | G05 | Copa 1   |
|                          |        |     |          | 11v11  | G06 | Copa 2   | 11v11  | G03 | Copa 1   |
|                          |        |     |          |        |     |          | 11v11  | B03 | Classic  |
|                          |        |     |          |        |     |          | 11v11  | B01 | Classic  |
| Tracyton                 | Format | Age | Division | Format | Age | Division | Format | Age | Division |
| Competitive League: NPSL |        |     |          | 11v11  | G06 | Div 3    | 11v11  | G04 | TBC      |
|                          |        |     |          |        |     |          | 11v11  | B01 | TBC      |

**1. Why US Club versus WYS?**

- o Majority of NSYSA competitive teams plays under WYS.
- o Freedom of promotion within the league structure of US Club, within the PSPL format there is no ceiling. WYS sanctioned leagues limits teams ability play at all competitive levels.

**2. What prevents one centralized tryout?**

- o Club tryouts are set for February and should go forward as club's have planned.
- o The general consensus of the group was it would make sense for Bremerton, KAFC, Tracyton to host tryouts together.
- o It was recommended that the three Central Kitsap clubs connect regarding May tryouts.
- o Bainbridge and North Kitsap historically discuss tryout numbers and team structure prior and post tryouts to maximize each club's ability to field competitive level teams. It is recommended that central kitsap clubs follow this approach.

**3. What are the obstacles to recruiting and retaining competitive players?**

- o Need for higher level of coaching (A & B USSF & Premier & National Advance United Soccer Coaches level).
- o Player aspirations and level of play available (players aspiring to play RCL Div 1 and higher).
- o Quality of facilities (limited turf with lights = more teams on one field).
- o Multi-sport athletes.
- o Cost versus value of available programs.

**4. What is the long-term goal for competitive soccer within NSYSA?**

- o Increase competitive level of play from NSYSA teams

**5. What are ways to improve inter-club communication for tryout planning, player placement, and team formation?**

- o Create a regular 6 month DOC meeting?
- o See the contact sheet below.

**6. Should the Development Committee be recreated?**

- o NO.
- o See DOC meeting.

**7. Should the vacant NSYSA Development position be modified to include tryout coordination?**

- o No.
- o See DOC Meeting.

**8. How does NSYSA support, or not support, our current competitive soccer community?**

- NSYSA allows individual clubs to manage their own select program.
- NSYSA needs to build a bigger foundation of young players to create a bigger soccer pool.
- Discussion on sponsorship:
  - i. This should be managed by individual clubs.
- Include a portion of the player fee to support competitive play:
  - i. No, competitive play needs to be managed and supported by each individual club.

**9. How does NSYSA best articulate to its membership the relationship between Recreational and Competitive soccer?**

- We didn't discuss how better to educate the NSYSA membership on the player pathway but did recognize that the pathway has dramatically changed in the last few years.
- RCL Division 1 is no longer the pinnacle of soccer within Washington.
- US Youth Soccer and US Club Soccer and leagues offer premier level opportunities for Washington players:
  - i. [Elite Player Development](#)
  - ii. [Puget Sound Surf Academy](#)
- Premier soccer involves teams playing within:
  - i. [Far West Regional League](#) (USYS)
  - ii. [ECNL Northwest Conference](#) (US Club)
  - iii. [Girls Development Academy](#) (USSF)
  - iv. [Boys Development Academy](#) (USSF)
- Player Pathway: Recreational - Competitive - Premier
  - i. Recreational soccer: Local Leagues
  - ii. Competitive soccer: NPSL, PSPL\*, RCL & SSL (\*US Club sanctioned)
  - iii. Premier:
    1. ECNL: US Club based competition (clear pathway to college recruitment)
    2. National League: USYS based competition (clear pathway to college recruitment)
    3. Development Academy: USSF managed league, 10-month season, set criteria. (pathway to college/professional recruitment).

## Northwest Sound Youth Soccer Association

### Financial Summary as of 1/31/2019

|                         | Apr 2018 - Dec 2018 | Jan 2019           | FY 2018-2019        |                     |
|-------------------------|---------------------|--------------------|---------------------|---------------------|
|                         |                     |                    | Actual YTD          | FY Budget           |
| <b>Income</b>           |                     |                    |                     |                     |
| Game Fee                | \$ 22,252.00        | \$ 2,362.00        | \$ 24,614.00        | \$ 26,994.00        |
| Other Income            | \$ 4,032.27         | \$ 4,621.75        | \$ 8,654.02         | \$ 14,100.00        |
| Player Fee              | \$ 10,371.30        | \$ -               | \$ 10,371.30        | \$ 36,966.00        |
| Tournament Fee          | \$ 11,700.00        | \$ -               | \$ 11,700.00        | \$ 12,335.00        |
| Total                   | <u>\$ 48,355.57</u> | <u>\$ 6,983.75</u> | <u>\$ 55,339.32</u> | <u>\$ 90,395.00</u> |
| <b>Expenses</b>         |                     |                    |                     |                     |
| Administrative Expenses | \$ 3,893.53         | \$ 165.69          | \$ 4,059.22         | \$ 5,086.00         |
| Bank Charges & Fees     | \$ 84.35            | \$ 5.95            | \$ 90.30            | \$ 200.00           |
| Dues/Player Fees - WYS  | \$ 672.00           | \$ -               | \$ 672.00           | \$ 32,145.00        |
| Other Expenses          | \$ 13,987.79        | \$ -               | \$ 13,987.79        | \$ 17,900.00        |
| Scheduler/Webmaster     | \$ 16,200.00        | \$ 1,800.00        | \$ 18,000.00        | \$ 21,600.00        |
| Tournament Expenses     | \$ 8,718.45         | \$ -               | \$ 8,718.45         | \$ 11,930.00        |
| Total                   | <u>\$ 43,556.12</u> | <u>\$ 1,971.64</u> | <u>\$ 45,527.76</u> | <u>\$ 88,861.00</u> |
| <b>Net Income</b>       | \$ 4,799.45         | \$ 5,012.11        | \$ 9,811.56         | \$ 1,534.00         |

**Northwest Sound Youth Soccer Association**  
**Balance Sheet**  
As of January 31, 2019

**ASSETS**

**Current Assets**

**Bank Accounts**

**Kitsap Bank Checking** 64,273.22

**Total Bank Accounts** \$ **64,273.22**

**Other Current Assets**

**Undeposited Funds** 1,651.95

**Total Other Current Assets** \$ **1,651.95**

**Total Current Assets** \$ **65,925.17**

**TOTAL ASSETS** \$ **65,925.17**

**LIABILITIES AND EQUITY**

**Total Liabilities**

**Equity**

**Opening Balance Equity** 64,898.61

**Retained Earnings** -8,785.00

**Net Income** 9,811.56

**Total Equity** \$ **65,925.17**

**TOTAL LIABILITIES AND EQUITY** \$ **65,925.17**

# Northwest Sound Youth Soccer Association

## Actuals vs Budget

April 2018 - January 2019

|                                     | Apr-Dec 2018        | Jan 2019           | Total               |                     |
|-------------------------------------|---------------------|--------------------|---------------------|---------------------|
|                                     | Actual              | Actual             | Actual YTD          | FY Budget           |
| <b>INCOME</b>                       |                     |                    |                     |                     |
| <b>Game Fees</b>                    |                     |                    |                     |                     |
| Competitive Program                 | 10,150.00           | 990.00             | 11,140.00           | 8,190.00            |
| Recreational Program                | 5,856.00            | 832.00             | 6,688.00            | 8,976.00            |
| Small Sided Program                 | 6,246.00            | 540.00             | 6,786.00            | 9,828.00            |
| <b>Total Game Fees</b>              | <b>\$ 22,252.00</b> | <b>\$ 2,362.00</b> | <b>\$ 24,614.00</b> | <b>\$ 26,994.00</b> |
| <b>Other Income</b>                 |                     |                    |                     |                     |
| Late Fee/Changing Fee               | 100.00              | 200.00             | 300.00              | 0.00                |
| RMA-Background Check                | 2,680.00            | 240.00             | 2,920.00            | 3,000.00            |
| Small Sided Referees                | 1,252.27            | 4,181.75           | 5,434.02            | 10,600.00           |
| TopSoccer                           | 0.00                | 0.00               | 0.00                | 500.00              |
| <b>Total Other Income</b>           | <b>\$ 4,032.27</b>  | <b>\$ 4,621.75</b> | <b>\$ 8,654.02</b>  | <b>\$ 14,100.00</b> |
| <b>Player Fees</b>                  |                     |                    |                     |                     |
| Competitive Program                 | 4,711.00            | 0.00               | 4,711.00            | 12,558.00           |
| Recreational Program                | 4,510.80            | 0.00               | 4,510.80            | 14,662.00           |
| Small Sided Program                 | 1,149.50            | 0.00               | 1,149.50            | 9,746.00            |
| <b>Total Player Fees</b>            | <b>\$ 10,371.30</b> | <b>\$ 0.00</b>     | <b>\$ 10,371.30</b> | <b>\$ 36,966.00</b> |
| <b>Tournament Fee</b>               |                     |                    |                     |                     |
| Recreational Cup                    | 8,825.00            | 0.00               | 8,825.00            | 9,000.00            |
| Soccer to the Maxx                  | 2,875.00            | 0.00               | 2,875.00            | 3,335.00            |
| <b>Total Tournament Fee</b>         | <b>\$ 11,700.00</b> | <b>\$ 0.00</b>     | <b>\$ 11,700.00</b> | <b>\$ 12,335.00</b> |
| <b>Total Income</b>                 | <b>\$ 48,355.57</b> | <b>\$ 6,983.75</b> | <b>\$ 55,339.32</b> | <b>\$ 90,395.00</b> |
| <b>EXPENSES</b>                     |                     |                    |                     |                     |
| <b>Administrative Exp</b>           |                     |                    |                     |                     |
| Communication                       | 103.16              | 0.00               | 103.16              | 200.00              |
| Meetings                            | 257.00              | 0.00               | 257.00              | 200.00              |
| Office Supplies                     | 23.26               | 0.00               | 23.26               | 50.00               |
| Postage/Mail Box                    | 82.00               | 0.00               | 82.00               | 76.00               |
| Software/Website                    | 3,396.72            | 0.00               | 3,396.72            | 4,160.00            |
| Taxes & Fees                        | 31.39               | 165.69             | 197.08              | 400.00              |
| <b>Total Administrative Exp</b>     | <b>\$ 3,893.53</b>  | <b>\$ 165.69</b>   | <b>\$ 4,059.22</b>  | <b>\$ 5,086.00</b>  |
| <b>Bank Charges &amp; Fees</b>      | 84.35               | 5.95               | 90.30               | 200.00              |
| <b>Dues/Player Fees - WYS</b>       |                     |                    |                     |                     |
| Competitive Program                 | -728.00             | 0.00               | -728.00             | 10,920.00           |
| Recreational Program                | 350.00              | 0.00               | 350.00              | 12,750.00           |
| Small Sided Program                 | 1,050.00            | 0.00               | 1,050.00            | 8,475.00            |
| <b>Total Dues/Player Fees - WYS</b> | <b>\$ 672.00</b>    | <b>\$ 0.00</b>     | <b>\$ 672.00</b>    | <b>\$ 32,145.00</b> |
| <b>Other Expenses</b>               |                     |                    |                     |                     |
| Awards                              | 1,981.95            | 0.00               | 1,981.95            | 2,300.00            |

# Northwest Sound Youth Soccer Association

## Actuals vs Budget

April 2018 - January 2019

|                                 | Apr-Dec 2018        | Jan 2019           | Total               |                     |
|---------------------------------|---------------------|--------------------|---------------------|---------------------|
|                                 | Actual              | Actual             | Actual YTD          | FY Budget           |
| Meals/Travel                    | 516.09              | 0.00               | 516.09              | 600.00              |
| Miscellaneous                   | 101.25              | 0.00               | 101.25              | 100.00              |
| RMA-Background Check            | 3,175.00            | 0.00               | 3,175.00            | 3,000.00            |
| Scholarship                     | 500.00              | 0.00               | 500.00              | 1,000.00            |
| Small Sided Referees            | 7,713.50            | 0.00               | 7,713.50            | 10,600.00           |
| TopSoccer                       | 0.00                | 0.00               | 0.00                | 300.00              |
| <b>Total Other Expenses</b>     | <b>\$ 13,987.79</b> | <b>\$ 0.00</b>     | <b>\$ 13,987.79</b> | <b>\$ 17,900.00</b> |
| Scheduler/Webmaster             | 16,200.00           | 1,800.00           | 18,000.00           | 21,600.00           |
| <b>Tournament Exp</b>           |                     |                    |                     |                     |
| <b>Recreational Cup</b>         |                     |                    |                     |                     |
| Awards                          | 0.00                | 0.00               | 0.00                | 800.00              |
| Fields                          | 0.00                | 0.00               | 0.00                | 850.00              |
| Referee Fees                    | 1,750.69            | 0.00               | 1,750.69            | 2,300.00            |
| State Fees                      | 2,900.00            | 0.00               | 2,900.00            | 3,000.00            |
| T-Shirts                        | 1,633.14            | 0.00               | 1,633.14            | 1,900.00            |
| <b>Total Recreational Cup</b>   | <b>\$ 6,283.83</b>  | <b>\$ 0.00</b>     | <b>\$ 6,283.83</b>  | <b>\$ 8,850.00</b>  |
| <b>Soccer to the Maxx</b>       |                     |                    |                     |                     |
| Referee Fees                    | 380.00              | 0.00               | 380.00              | 430.00              |
| T-Shirts                        | 1,991.29            | 0.00               | 1,991.29            | 2,500.00            |
| Tournament Fee                  | 63.33               | 0.00               | 63.33               | 150.00              |
| <b>Total Soccer to the Maxx</b> | <b>\$ 2,434.62</b>  | <b>\$ 0.00</b>     | <b>\$ 2,434.62</b>  | <b>\$ 3,080.00</b>  |
| <b>Total Tournament Exp</b>     | <b>\$ 8,718.45</b>  | <b>\$ 0.00</b>     | <b>\$ 8,718.45</b>  | <b>\$ 11,930.00</b> |
| <b>Total Expenses</b>           | <b>\$ 43,556.12</b> | <b>\$ 1,971.64</b> | <b>\$ 45,527.76</b> | <b>\$ 88,861.00</b> |
| <b>Net Income</b>               | <b>\$ 4,799.45</b>  | <b>\$ 5,012.11</b> | <b>\$ 9,811.56</b>  | <b>\$ 1,534.00</b>  |

| INCOME                |                                      | VALUE     |  | UNITS |  | TOTALS       |  | CATEGORY TOTAL |              |
|-----------------------|--------------------------------------|-----------|--|-------|--|--------------|--|----------------|--------------|
| PLAYER FEES           |                                      |           |  |       |  |              |  |                |              |
|                       | SMALL SIDED                          | \$ 5.75   |  | 1695  |  | \$ 9,746.00  |  |                | PLAYER FEES  |
|                       | RECREATIONAL                         | \$ 11.50  |  | 1275  |  | \$ 14,662.00 |  |                | PLAYER FEES  |
|                       | COMP                                 | \$ 13.80  |  | 910   |  | \$ 12,558.00 |  |                | PLAYER FEES  |
|                       |                                      |           |  | 3880  |  |              |  | \$ 36,966.00   |              |
| GAME FEES             |                                      |           |  |       |  |              |  |                |              |
|                       | SMALL SIDED                          | \$ 9.00   |  | 1092  |  | \$ 9,828.00  |  |                | GAME FEES    |
|                       | RECREATIONAL                         | \$ 16.00  |  | 561   |  | \$ 8,976.00  |  |                | GAME FEES    |
|                       | COMPETITIVE                          | \$ 18.00  |  | 455   |  | \$ 8,190.00  |  |                | GAME FEES    |
|                       |                                      |           |  | 2108  |  |              |  | \$ 26,994.00   |              |
|                       | REC CUP                              | \$ 300.00 |  | 30    |  | \$ 9,000.00  |  | \$ 9,000.00    | REC CUP      |
|                       | SOCCER TO THE MAXX                   | \$115     |  | 29    |  | \$ 3,335.00  |  | \$ 3,335.00    | STTM         |
|                       | SMALL SIDED REFEREES                 |           |  |       |  | \$ 10,600.00 |  | \$ 10,600.00   | PASS THROUGH |
|                       | RMA                                  | \$ 5.00   |  | 600   |  | \$ 3,000.00  |  | \$ 3,000.00    | PASS THROUGH |
|                       | DONATIONS                            |           |  |       |  |              |  |                |              |
|                       | TOP SOCCER                           | \$ 25.00  |  | 20    |  | \$ 500.00    |  |                | TOP SOCCER   |
|                       | FINES                                |           |  |       |  |              |  |                |              |
|                       |                                      |           |  |       |  |              |  | \$ 89,895.00   |              |
| EXPENSES              |                                      |           |  |       |  |              |  |                |              |
| WYS STATE PLAYER FEES |                                      |           |  |       |  |              |  |                |              |
|                       | SMALL SIDED                          | \$ 5.00   |  | 1695  |  | \$ 8,475.00  |  |                | PLAYER FEES  |
|                       | RECREATIONAL                         | \$ 10.00  |  | 1275  |  | \$ 12,750.00 |  |                | PLAYER FEES  |
|                       | COMPETITIVE                          | \$ 12.00  |  | 910   |  | \$ 10,920.00 |  |                | PLAYER FEES  |
|                       |                                      |           |  |       |  |              |  | \$ 32,145.00   |              |
|                       | AWARDS (FALL SEASON)                 |           |  |       |  | \$ 2,300.00  |  |                | PLAYER FEES  |
|                       | ADMINISTRATIVE                       |           |  |       |  | \$ 50.00     |  |                | PLAYER FEES  |
|                       | POSTAGE AND DELIVERY (PO BOX)        |           |  |       |  | \$ 76.00     |  |                | PLAYER FEES  |
|                       | STATE L&I & ESD FEES FOR SS REFS     |           |  |       |  | \$ 400.00    |  |                | PLAYER FEES  |
|                       | BANK CHARGE FOR SS REF CHECKS        |           |  |       |  | \$ 200.00    |  | \$ 3,026.00    | PLAYER FEES  |
|                       | SCHEDULING CONTRACT                  |           |  |       |  | \$ 21,600.00 |  |                | GAME FEES    |
|                       | SCHEDULING CONTRACT REIMBURSABLES    |           |  |       |  | \$ 800.00    |  |                | GAME FEES    |
|                       | SCHEDULING SOFTWARE SERVICES         |           |  |       |  | \$ 4,160.00  |  |                | GAME FEES    |
|                       | SCHEDULING MEETING                   |           |  |       |  | \$ 200.00    |  | \$ 26,760.00   | GAME FEES    |
|                       | REC CUP STATE FEES                   | \$ 100.00 |  | 30    |  | \$ 3,000.00  |  |                | REC CUP      |
|                       | REC CUP REFEREES KPRSA               |           |  |       |  | \$ 2,300.00  |  |                | REC CUP      |
|                       | REC CUP T-SHIRTS                     |           |  |       |  | \$ 1,900.00  |  |                | REC CUP      |
|                       | REC CUP MEDALS                       |           |  |       |  | \$ 800.00    |  |                | REC CUP      |
|                       | REC CUP FIELDS                       |           |  |       |  | \$ 850.00    |  | \$ 8,850.00    | REC CUP      |
|                       | MISCELLANEOUS (Maxine Burns Flowers) |           |  |       |  | \$ 100.00    |  |                | STTM         |
|                       | STTM T-SHIRTS                        |           |  |       |  | \$ 2,500.00  |  |                | STTM         |
|                       | STTM REFEREES                        |           |  |       |  | \$ 4,300.00  |  |                | STTM         |
|                       | STTM TOURNAMENT FEE                  |           |  |       |  | \$ 150.00    |  | \$ 3,180.00    | STTM         |
|                       | SMALL SIDED REFEREES                 |           |  |       |  | \$ 10,600.00 |  |                | PASS THROUGH |
|                       | RMA                                  |           |  |       |  | \$ 3,000.00  |  | \$ 13,600.00   | PASS THROUGH |
|                       | TOP SOCCER                           |           |  |       |  | \$ 300.00    |  |                | TOP SOCCER   |
|                       | COLLEGE SCHOLARSHIP ( 2 X \$500 )    |           |  |       |  | \$ 1,000.00  |  | \$ 1,000.00    | FINES        |
|                       |                                      |           |  |       |  |              |  | \$ 88,561.00   |              |
|                       |                                      |           |  |       |  |              |  | \$ 1,334.00    |              |

# Northwest Sound Youth Soccer Association Budget Worksheet

|                                     | 2018-2019 @ 2/2/2019 |                     | 2019-2020            |
|-------------------------------------|----------------------|---------------------|----------------------|
|                                     | Actual               | Budget              | Proposed Budget      |
| <b>Income</b>                       |                      |                     |                      |
| <b>Game Fees</b>                    |                      |                     |                      |
| Competitive Program                 | 11,140.00            | 8,190.00            | 7,290.00             |
| Recreational Program                | 6,688.00             | 8,976.00            | 7,280.00             |
| Small Sided Program                 | 6,786.00             | 9,828.00            | 6,885.00             |
| <b>Total Game Fees</b>              | <b>\$ 24,614.00</b>  | <b>\$ 26,994.00</b> | <b>\$ 21,455.00</b>  |
| <b>Other Income</b>                 |                      |                     |                      |
| Late Fee/Changing Fee               | 300.00               | 0.00                | 0.00                 |
| RMA-Background Check                | 2,920.00             | 3,000.00            | 3,000.00             |
| Small Sided Referees                | 5,434.02             | 10,600.00           | 8,000.00             |
| TopSoccer                           | 0.00                 | 500.00              | 500.00               |
| <b>Total Other Income</b>           | <b>\$ 8,654.02</b>   | <b>\$ 14,100.00</b> | <b>\$ 11,500.00</b>  |
| <b>Player Fees</b>                  |                      |                     |                      |
| Competitive Program                 | 4,711.00             | 12,558.00           | 15,231.50            |
| Recreational Program                | 4,510.80             | 14,662.00           | 22,703.00            |
| Small Sided Program                 | 1,149.50             | 9,746.00            | 17,193.75            |
| <b>Total Player Fees</b>            | <b>\$ 10,371.30</b>  | <b>\$ 36,966.00</b> | <b>\$ 55,128.25</b>  |
| <b>Tournament Fee</b>               |                      |                     |                      |
| Recreational Cup                    | 8,825.00             | 9,000.00            | 9,000.00             |
| Soccer to the Maxx                  | 2,875.00             | 3,335.00            | 3,000.00             |
| <b>Total Tournament Fee</b>         | <b>\$ 11,700.00</b>  | <b>\$ 12,335.00</b> | <b>\$ 12,000.00</b>  |
| <b>Total Income</b>                 | <b>\$ 55,339.32</b>  | <b>\$ 90,395.00</b> | <b>\$ 100,083.25</b> |
| <b>Expenses</b>                     |                      |                     |                      |
| <b>Administrative Exp</b>           |                      |                     |                      |
| Communication                       | 115.16               | 200.00              | 200.00               |
| Meetings                            | 257.00               | 200.00              | 300.00               |
| Office Supplies                     | 23.26                | 50.00               | 50.00                |
| Postage/Mail Box                    | 82.00                | 76.00               | 82.00                |
| Software/Website                    | 3,396.72             | 4,160.00            | 3,500.00             |
| Taxes & Fees                        | 197.08               | 400.00              | 350.00               |
| <b>Total Administrative Exp</b>     | <b>\$ 4,071.22</b>   | <b>\$ 5,086.00</b>  | <b>\$ 4,482.00</b>   |
| <b>Bank Charges &amp; Fees</b>      | 96.25                | 200.00              | 150.00               |
| <b>Dues/Player Fees - WYS</b>       |                      |                     |                      |
| Competitive Program                 | -728.00              | 10,920.00           | 13,745.50            |
| Recreational Program                | 350.00               | 12,750.00           | 20,215.00            |
| Small Sided Program                 | 1,050.00             | 8,475.00            | 14,246.25            |
| <b>Total Dues/Player Fees - WYS</b> | <b>\$ 672.00</b>     | <b>\$ 32,145.00</b> | <b>\$ 48,206.75</b>  |
| <b>Other Expenses</b>               |                      |                     |                      |
| Awards                              | 1,981.95             | 2,300.00            | 2,100.00             |
| Meals/Travel                        | 579.63               | 600.00              | 600.00               |
| Miscellaneous                       | 101.25               | 100.00              | 150.00               |
| RMA-Background Check                | 3,175.00             | 3,000.00            | 3,200.00             |
| Scholarship                         | 500.00               | 1,000.00            | 1,000.00             |
| Small Sided Referees                | 7,713.50             | 10,600.00           | 8,000.00             |
| TopSoccer                           | 0.00                 | 300.00              | 300.00               |
| <b>Total Other Expenses</b>         | <b>\$ 14,051.33</b>  | <b>\$ 17,900.00</b> | <b>\$ 15,350.00</b>  |
| <b>Scheduler/Webmaster</b>          | 19,800.00            | 21,600.00           | 21,600.00            |
| <b>Tournament Exp</b>               |                      |                     |                      |
| Recreational Cup                    |                      |                     |                      |
| Awards                              | 0.00                 | 800.00              | 400.00               |



## Northwest Sound Youth Soccer Association Budget Worksheet

|                                 | 2018-2019 @ 2/2/2019 |                     | 2019-2020           |
|---------------------------------|----------------------|---------------------|---------------------|
|                                 | Actual               | Budget              | Proposed Budget     |
| Fields                          | 0.00                 | 850.00              | 425.00              |
| Referee Fees                    | 1,750.69             | 2,300.00            | 2,000.00            |
| State Fees                      | 2,900.00             | 3,000.00            | 3,000.00            |
| T-Shirts                        | 1,633.14             | 1,900.00            | 1,700.00            |
| <b>Total Recreational Cup</b>   | <b>\$ 6,283.83</b>   | <b>\$ 8,850.00</b>  | <b>\$ 7,525.00</b>  |
| <b>Soccer to the Maxx</b>       |                      |                     |                     |
| Referee Fees                    | 380.00               | 430.00              | 430.00              |
| T-Shirts                        | 1,991.29             | 2,500.00            | 2,000.00            |
| Tournament Expense              | 63.33                | 150.00              | 100.00              |
| <b>Total Soccer to the Maxx</b> | <b>\$ 2,434.62</b>   | <b>\$ 3,080.00</b>  | <b>\$ 2,530.00</b>  |
| <b>Total Tournament Exp</b>     | <b>\$ 8,718.45</b>   | <b>\$ 11,930.00</b> | <b>\$ 10,055.00</b> |
| <b>Total Expenses</b>           | <b>\$ 47,409.25</b>  | <b>\$ 88,861.00</b> | <b>\$ 99,843.75</b> |
| <b>Net Income</b>               | <b>\$ 7,930.07</b>   | <b>\$ 1,534.00</b>  | <b>\$ 239.50</b>    |



*Northwest Sound*  
Youth Soccer  
Association

# CONSTITUTION

Adopted March 28, 1998  
Amended March 5, 2001  
Amended March 26, 2012

Amended March 1, 1999  
Amended March 4, 2004  
Amended March 24, 2014

Amended March 6, 2000  
Amended May 11, 2011  
Amended March 6, 2015

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# **NSYSA CONSTITUTION**

## **ARTICLE 1. NAME AND DURATION**

**Section A -** The "Northwest Sound Youth Soccer Association", hereinafter referred to alternatively as "NSYSA" or "Association", is a non-profit corporation organized and existing under the laws of the State of Washington.

**Section B -** The duration of this corporation shall be perpetual.

## **ARTICLE 2. OBJECTIVES AND PURPOSES**

**Section A -** The objectives of the NSYSA are to:

1. Promote and further develop the game of soccer.
2. Organize and govern the game of soccer for youth within portions of Kitsap, Mason & Jefferson Counties within the State of Washington.
3. Assign administrative responsibilities to member organizations.
4. Establish uniform rules and regulations applicable to youth soccer competition in this Association consistent with the principles and laws of the Federal International De Football Association (FIFA, the world governing body for soccer), those of the United States Soccer Federation (USSF, The national governing body of soccer, affiliated with FIFA), and those of the Washington Youth Soccer (WYS).
5. Provide programs for the membership as required.
6. Administer and conduct Association competitions as required.
7. Represent this Association in all matters of organized youth soccer with regard to Washington Youth Soccer and interested parties.
8. Where conditions and circumstances prevent full compliance, the Association shall effect deviation best suited to its own particular needs.

**Section B -** The purposes of NSYSA are educational and include the following:

1. Teach and train players, coaches, and other adult members.
2. Teach through the game of soccer, sportsmanship, physical health, and mental alertness.
3. Operate exclusively as an exempt organization within the meaning and limits of section 501(c)(3).

## **ARTICLE 3. ASSOCIATION COLORS AND BOUNDARIES**

**Section A -** The representative colors of the NSYSA will be Blue/Green/White.

1. The jersey/shorts/alternate jersey colors of affiliated Clubs of this Association shall be:
  - a. Bainbridge Island Soccer Club Blue/White
  - b. Bremerton Soccer Club Blue/White
  - c. Central Kitsap Soccer Club Red/Black/White
  - d. JC Soccer Club Black/Teal
  - e. North Kitsap Soccer Club Gold/Royal/White
  - f. North Mason Youth Soccer Club White/Red/Blue
  - g. South Kitsap Soccer Club Green/White/Maroon/Black
  - h. Tracyton Soccer Club Orange/Black/White

**Section B** - The boundaries of NSYSA will be (1) the Bainbridge Island, Bremerton, Central Kitsap, North Kitsap and South Kitsap School Districts within Kitsap County, (2) the Port Townsend, Chimacum, Quilcene, and Brinnon School Districts within Jefferson County and (3) the North Mason School District within North Mason County within the State of Washington.

#### **ARTICLE 4. JURISDICTION**

**Section A** - The NSYSA shall have jurisdiction over all the member organizations including clubs, teams, as well as associated individuals, such as players, coaches and administrators.

#### **ARTICLE 5. AFFILIATION**

**Section A** - Section A. The NSYSA shall be a member of Washington Youth Soccer.

#### **ARTICLE 6. FINANCIAL POLICY**

**Section A** - The NSYSA is and shall be a non-profit organization.

**Section B** - Each member club desiring its own separate non-profit status (registered charitable organization) must obtain it independently from the State of Washington (Olympia) and the Internal Revenue Service.

#### **ARTICLE 7. ADMINISTRATIVE AUTHORITY**

**Section A** - The NSYSA Board of Directors shall be governed by the NSYSA Constitution and Bylaws except when these are superseded by those of Washington Youth Soccer.

**Section B** - The NSYSA Board of Directors shall have the authorization from time to time to issue policies or instructions necessary to interpret, clarify or further define the Constitution, Bylaws procedures and rules.

#### **ARTICLE 8. MEMBERSHIP**

**Section A** - The membership of the NSYSA shall consist of incorporated and unincorporated organizations engaged in youth soccer within the Association Boundaries (see definition in Article 3, Section B), which agree to be bound by the Constitution, Bylaws, procedures and rules of the NSYSA and which shall be admitted to membership in accordance with the Bylaws of NSYSA

#### **ARTICLE 9. ADMINISTRATION**

**Section A** - The governing authority of the NSYSA shall be vested in the Association Board of Directors.

**Section B** - The Association Executive Board of Directors shall be composed of a President, First Vice-President of Administration, Vice President of Competition, Vice President of Awards and Recognition, Secretary, Treasurer and Registrar.

**Section C** - The Association Board of Directors shall be composed of the Association Executive Board of Directors, and one representative each from the Clubs which are members of the Association.

## **ARTICLE 10. MEETINGS**

**Section A** - The Annual General Meeting (AGM) of all members of the NSYSA shall be held for the primary purpose of the election of officers and consideration of proposed amendments to this Constitution, and proposed resolutions. The AGM shall be held as provided in Article V of the NSYSA Bylaws.

**Section B** - All other meetings, including but not limited to meetings of the Association Board of Directors, shall be held as provided in Article V of the NSYSA Bylaws.

**Section C** - Voting at all NSYSA meetings shall take place as provided in Article V of the NSYSA Bylaws.

## **ARTICLE 11. PARLIMENTARY AUTHORITY**

**Section A** - All meetings of the NSYSA shall be conducted using the current edition of "Robert's Rules of Order" as a guide.

## **ARTICLE 12. AMENDMENTS**

**Section A** - Proposed changes or amendments to this Constitution can only be effected at the Annual General Meeting (AGM).

**Section B** - Such proposed changes or amendments can be made by member clubs or Elected officers of this Association, and must be submitted in writing to the NSYSA Secretary no later than 30 days prior to the NSYSA AGM.

**Section C** - The NSYSA Secretary shall notify each member club at least 30 days prior to the AGM by mailing out such proposed changes or amendments to this Constitution.

**Section D** - To be approved, the amendment must pass by a majority vote of  $\frac{3}{4}$  of the Association Board of Directors in attendance at the AGM.

**Section E** - All approved changes or amendments shall be included in the AGM minutes.

## **ARTICLE 13. BOOKS, RECORDS, AND ACCOUNTING**

**Section A** - The Association shall maintain adequate and correct accounts, books, and records of its business and properties. All such books records and accounts shall be kept by the Officer directed as responsible. All records shall be open to inspection by the NSYSA Board of Directors when requested.

**Section B** - Dissolution: Should NSYSA be dissolved, all monetary assets remaining after payment of all debts, shall be turned over to any remaining Member Clubs which have qualified under Section 501(c)(3) of the US Internal Revenue Code and shall be divided proportionally to the average number of registered Washington Youth Soccer Players over the previous 3 years. Physical assets shall be held in trust by remaining Member Clubs.



*Northwest Sound*  
Youth Soccer  
Association

# BYLAWS

Amended June 01, 2015  
Amended Nov. 3, 2017



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**ARTICLE I. MEMBERSHIP**

**Section A - Members.** Members consist of clubs that are in good standing with Washington Youth Soccer and that are located in the geographic area designated as Northwest Sound Youth Soccer Association (NSYSA) by Washington Youth Soccer.

**Section B - Current Members.** The following clubs are members of NSYSA: Bainbridge Island Youth Soccer Club (BIYSC), Bremerton Soccer Club (BSC), Central Kitsap Soccer Club (CKSC), Jefferson County Soccer Club (JCSC), North Kitsap Soccer Club (NKSC), North Mason Youth Soccer Club (NMYSC), South Kitsap Soccer Club (SKSC), Tracyton Soccer Club (TSC) and Kitsap Alliance FC (KAFC).

**Section C - Member Representation** - The president or designate of each member club shall serve as a member of the board of directors of this corporation, exercising authority and voting rights for his or her member club.

**Section D - Application for Membership**

1. Application for membership as a Member Club to NSYSA shall be submitted to the NSYSA Secretary as a package and is to include the following:
  - a. Two (2) copies of the applicant's articles of incorporation (if applicable), bylaws, and other governing documents;
  - b. Listing of current Board Members filling the board positions defined in their bylaws;
  - c. A written statement of the reason for desiring admission as a new Member Club;
  - d. A written description of the applicant's geographical boundaries (map included);
  - e. A written description of the programs to be covered as well as ages/genders & levels of teams to be formed (i.e. Small sided, Recreational, Competitive –Regional, State, etc) by the new Member Club;
  - f. A written statement from the applying club describing the anticipated impact on existing Member Clubs of the Association if accepted into NSYSA;
  - g. Current team registration records;
2. Upon receipt of a complete application package for admission per step 1 above:
  - a. The NSYSA Secretary will:
    - (1) Provide a copy of all the application package to each member of the NSYSA board;
    - (2) Place the "Application for Admission" as a new member club on the Agenda for the next NSYSA Board Meeting under New Business.
  - b. At the next NSYSA BOD Meeting when this item is addressed under New Business:
    - (1) The package is to be reviewed by the board to ensure it is complete;
    - (2) Each member club is to be instructed provide by the subsequent NSYSA Board Meeting a written statement to the NSYSA Board outlining its support and/or reservations concerning this request for admission.
    - (3) The NSYSA Secretary will place this item onto the Agenda for the next NSYSA Board Meeting under Unfinished Business for a vote to Accept/Deny the application for admission.
3. Acceptance for membership shall:
  - a. Matters to be considered for acceptance shall include but not be limited to the following:
    - (1) Do the applicant's articles of incorporation (if applicable), bylaws, and other governing documents conform to the requirements of the Governing Documents of NSYSA, Washington Youth Soccer and the Federation to the extent applicable under state law?
    - (2) Does the applicant- All meetings of the Association shall be conducted using the current edition of "Roberts Rules of Order" as a guide.

- (3) Does the admission of the applicant assist NSYSA in fulfilling its objectives and purposes as stated in the NSYSA Constitution?
  - (4) Does the applicant bring something new to NSYSA that would be considered a benefit to the membership (i.e. area of coverage, programs, etc.)?
  - (5) What negative impact/s, if any, have been noted by the existing members and/or applicant; should the application be accepted?
  - (6) Does the acceptance of this organization aid or detract from the programs/services currently offered by NSYSA and its current members? Consideration will include a written description of the programs to be covered and ages/genders & levels of teams to be formed.
  - (7) Would the membership be better served with possible modifications to the applicant's request for acceptance (i.e. limits in ages and/or areas served, programs offered, etc.)?
- b. The NSYSA Board of Directors, by 2/3 vote, shall specify voting rights, registration requirements and requirements for the payment of fees as applicable.
  - c. The NSYSA President will notify the applicant in writing within 48 hours of the board's decision on this matter whether the applicant was or was not present at the Board Meeting at which the vote was taken.
    - (1) Acceptance or denial for membership may be with, or without, stated reasons.

**Section E - Membership Conflict** - The Constitution, Bylaws and other governing documents of any Member Club shall not conflict with those of Washington Youth Soccer, or NSYSA.

**Section F - Responsibilities of Members** - Member Clubs will be responsible for the conduct of coaches, managers, players, officials, and Spectators under their jurisdiction, and shall insure that their actions on or off the field do not bring disfavor upon NSYSA.

**Section G - Voting Membership** - The Voting Membership of NSYSA shall consist of the NSYSA Elected Officers and the Club Representative of each Member Club.

**Section H - Suspension of Membership** -

1. Member Clubs failing to pay any fees due NSYSA shall be provided notice of delinquency. If those fees are not paid within thirty (30) days after the notice of delinquency, the Member Club shall be suspended from membership. Unless otherwise provided by the Executive Board, the membership of a Member Club shall be terminated automatically if the Member has failed to pay those fees for a period of ninety (90) days after the date specified in the notice of delinquency. The Secretary of NSYSA shall notify the Member of suspension and the date upon which membership will be terminated if the fees remain unpaid.
  - a. Member Clubs failing or refusing to follow the NSYSA Constitution, Bylaws, Procedures or rules, or attempting to circumvent a decision rendered by NSYSA, or seriously damaging the interest of NSYSA, face suspension of membership.
  - b. Suspension of membership under subsection a. shall require a two-thirds (2/3) vote of the Board of Directors. The NSYSA Secretary will provide reasonable notice to the Member Club detailing the time and location for the hearing. The Member Club will be provided with a reasonable opportunity to present evidence to support the Member Club's status.
  - c. Notification of suspension shall be made to the Member Club in writing within 30 days.

**ARTICLE II. BOARD OF DIRECTORS**

**Section A - Authority.** The governing authority of NSYSA shall be vested in its Board of Directors, who shall be governed by the NSYSA Constitution, Bylaws, and Operating Procedures. The Board of Directors shall have the authority from time to time to issue policies or instructions necessary to interpret, clarify or further define the Bylaws, procedures and rules.

**Section B - Makeup.** The Board of Directors consists of the Executive Board and the Club Representatives. Responsibilities and actions shall include, but not be limited to those listed in Article II, Section H and Article III below.

**Section C - Voting.** The Board of Directors shall vote on the following matters:

1. Washington Youth Soccer membership application recommendations;
2. Proposed changes or amendments to the NSYSA Constitution;
3. Proposed changes or amendments to the NSYSA Bylaws;
4. Proposed changes or amendments to the NSYSA Operating Procedures;
5. Approval of inter-club and association league play;
6. Filling vacancies on the Executive Board;
7. Removal of Association Officers based on detrimental actions or neglect of accepted responsibilities;
8. Suspension of member clubs voting privileges;
9. Any assessments against member clubs;
10. Approval of Budgets and association fees;
11. Other general business of NSYSA as required or as set forth in other Sections of these Bylaws;

**Section D - Meetings.** The Board of Directors shall meet as defined in ARTICLE V of these Bylaws.

**Section E - Vacancies.** The Board of Directors shall have the power to fill any vacancy occurring in the Executive Board. The officer shall be elected for the unexpired term.

**Section F - Removal.**

1. Any officer elected by the Board of Directors may be, subject to limitations imposed by law, removed by a 2/3 majority vote of the Board of Directors.
2. Any officer being absent from three (3) consecutive meetings of the Board of Directors, or being negligent in responsibilities to NSYSA or being in violation of the Washington Youth Soccer's Code of Ethics or combination thereof, shall be subject to suspension or removal by the Board of Directors, after reasonable notice and hearing.
3. Any Member found in Violation of the Board of Directors Code of Conduct shall be removed by the Board of Directors after a second offense.

**Section G - Salaries.** Board Members of the corporation shall not be paid a salary for the service they render to this corporation.

**Section H - Club Representatives.** Each affiliated Club shall submit in writing the names of the Representative and alternate to the NSYSA Secretary. The responsibilities of the Club Representative shall include, but not be limited to the following:

1. Be thoroughly familiar with the Constitution, Bylaws and Operating Procedures of the Association.
2. Represent the Club in all matters concerning the Association;
3. Be present at all meetings of the Association unless otherwise excused by the NSYSA President. See Article V, Section C-1.
4. Serve as the primary communicator between the Association and the Club.
5. Only the Representative or properly registered alternate will be allowed to vote.

### **ARTICLE III. EXECUTIVE BOARD**

**Section A - Makeup.** The Executive Board (Officers) of NSYSA shall consist of a President, First Vice-President of Administration, Vice-President of Awards & Recognition, Vice-President of Competition, Secretary, Treasurer, and Registrar.

**Section B - Responsibilities.** The Executive Board shall be responsible for conducting the business and administering the affairs of NSYSA to include, but not limited to, the following:

1. Enforcing the Constitution, Bylaws, procedures and rules of NSYSA;
2. Approval of formation and operation of all tournaments, except such tournaments conducted by Member Clubs for their membership;
3. Approval or removal of NSYSA Committee Directors;
4. Approval or removal of NSYSA representatives to Washington Youth Soccer committees;
5. Review and make recommendations on matters to be submitted to the Board of Directors;
6. Sign orders on the treasury.
7. Strategic Planning.

**Section C - Meetings.** The Executive Board shall meet as defined in ARTICLE V of these Bylaws.

**Section D - Elections.** - The Officers of NSYSA (Executive Board) shall be elected at the Annual General Meeting, Article V, Section B, by the voting membership of NSYSA, as follows:

1. Officers to be elected on even numbered years are:
  - a. President
  - b. Vice-President of Competition
  - c. Secretary
  - d. Treasurer
2. Officers to be elected on odd numbered years are:
  - a. First Vice-President of Administration
  - b. Vice-President of Awards & Recognition
  - c. Registrar
3. A thirty (30) day written notification stating the date and place of the election shall be sent to each member of the Board of Directors and to each Member Club.
4. Nominations shall be accepted from the floor at the election.
5. Prior to an election in which the President is being elected, the President shall appoint a person who is not a candidate for office to conduct the election.
6. A simple majority of votes cast shall be necessary to elect.
7. Election procedures shall be consistent with Washington Youth Soccer Governing Documents.

**Section E - Term of Office.** -

1. The term of office for NSYSA Officers shall commence immediately following the NSYSA AGM, and shall continue until the Annual General Meeting two years hence. Outgoing officers shall assist their successors for a period not to exceed the remainder of the fiscal year, in order to assure a smooth transition.
2. In the event the office of the President and the 1st Vice-President of Administration are vacated, the Board of Directors shall elect replacements for the remainder of their respective terms. In the interim, the Board of Directors shall designate a member of the Board of Directors as Acting President.
3. Members of the NSYSA Executive Board may not simultaneously be a President of any Member Club.
4. A member of the NSYSA Executive Board may not be a paid employee or compensated agent of any member of the USSF, US YOUTH SOCCER, Washington Youth Soccer, or NSYSA. A compensated agent refers to a person receiving fees for services rendered, not a person who is compensated for expenses incurred in order to fulfill official duties in connection with the business of Washington Youth Soccer.

**Section F - Responsibilities Of Officers**

1. **President** - The President shall supervise all activities of NSYSA; the work of the Executive Board, the Board of Directors, and shall chair all meetings of the same. The responsibilities of the President shall include, but not be limited to, the following:
  - a. Oversee all NSYSA affairs, including public relations which responsibility may be delegated;
  - b. Appoint directors of committees as the needs of NSYSA may require, subject to the approval of the Executive Board;
  - c. Appoint NSYSA representatives to Washington Youth Soccer committees as requested by Washington Youth Soccer, subject to the approval of the Executive Board;
  - d. Sign orders on the Treasury;
  - e. Represent the Association to Washington Youth Soccer as the NSYSA Member Association Representative (MAR);
  - f. Any other duties imposed by Washington Youth Soccer Governing Documents.
2. **First Vice-President of Administration** - The First Vice-President of Administration shall assist the President in all business of NSYSA, become the Acting President during any temporary absence of the President, and succeed to the office of President if that office becomes vacant mid-term for any reason. The responsibilities of the First Vice-President of Administration shall include, but not be limited to, the following:
  - a. Oversee the NSYSA Rules and Revisions process;
  - b. Oversee the NSYSA Disciplinary process;
  - c. Oversee the NSYSA Protest process;
  - d. Sign orders on the Treasury.
3. **Vice President of Competition** - The responsibilities of the Director of Competition shall include, but not be limited to, the following:
  - a. Oversee all NSYSA administered league competition;
  - b. Provide liaison between Association and Member Clubs in League Play;
  - c. Supervise the scheduling of all league play;
  - d. Maintain a permanent match record;
  - e. Maintain league standings for league placement;
  - f. Represent the Association in all matters with Kitsap Peninsula Soccer Referees Association (KPSRA);
  - g. Back up Secretary for receiving mail, deposit all monies of the Association into a



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chartered bank/credit union in the name of Northwest Sound Youth Soccer Association (NSYSA) and provide copy of deposit slip(s) and check(s) deposited to Treasurer.

4. **Vice-President of Awards & Recognition** - The Vice-President of Awards & Recognition shall assist the President in all business of NSYSA. The responsibilities of the Vice-President of Awards & Recognition shall include, but not be limited to, the following:
  - a. Actively promote and work with all clubs to acquire nominations and make recommendations to the NSYSA Board regarding the Boys Competitive and Recreational Coach of the Year, the Girls Competitive and Recreational Coach of the Year, Administrator of the Year, Volunteer of the Year, and Washington Youth Soccer Hall of Fame Nominations;
  - b. Coordinate all NSYSA special awards such as Coach of the Year, Administrator of the Year, and Young Referee of the Year.
  
5. **Secretary** - The responsibilities of the Secretary shall include, but not be limited to, the following:
  - a. Maintain custody of all NSYSA records and correspondence and non-financial assets;
  - b. Compile and publish the NSYSA Directory and Annual Report;
  - c. Within 7 days after all meetings, record, prepare, publish and distribute the unapproved minutes to the Executive Board and Board of Directors;
  - d. Within 7 days after meeting minutes are approved, record, prepare, and distribute the approved minutes to the Executive Board, Board of Directors and the NSYSA Website Administrator for website posting;
  - e. Provide proper notice of all NSYSA Board of Director and Executive Board meetings to required attendees;
  - f. Coordinate the NSYSA AGM;
  - g. Deposit all monies of the Association into a chartered bank/credit union in the name of Northwest Sound Youth Soccer Association (NSYSA) and provide copy of deposit slip(s) and check(s) deposited to Treasurer.
  
6. **Treasurer** - The responsibilities of the Treasurer shall include, but not be limited to, the following:
  - a. Provide properly authorized disbursements of NSYSA budgeted funds and other fees, and of funds raised from sources other than player registration;
  - b. Keep the proper accounting on all financial items, with the assistance of a Certified Public Accountant, and/or other qualified professional help, as needed;
  - c. Transmit monthly reports of expenditure and revenue to the President for review.
  - d. Prepare financial reports for all Executive Board and Board of Directors Meetings including the Annual General Meeting as requested, not to exceed one report per month;
  - e. Prepare a proposed budget for each fiscal year with the inputs from the other officers. The proposed budget will be developed in January for approval at the Annual General Meeting;
  - f. Assist the Executive Board in defining specific financial policies, with the assistance of a Certified Public Accountant and/or other qualified professional help, as needed;
  - g. Sign orders on the Treasury;
  - h. File required reporting forms, such as IRS forms and Washington State annual report forms and maintain records thereof;
  - i. Maintain the status of the Association as an entity under the laws of the State of Washington and as a non-profit entity under federal income tax laws.
  
7. **Registrar** - The responsibilities of the Registrar shall include, but not be limited to, the

following:

- a. Oversee and coordinate with Member Clubs the registration process in accordance with Washington Youth Soccer Guidelines.
- b. Train and assist Member Club registrars with NSYSA and Washington Youth Soccer registration procedures;
- c. Provide liaison between Washington Youth Soccer and Member Clubs in Registration matters;
- d. Oversee and maintain the NSYSA Executive Board Risk Management Program;
- e. Oversee and administer the Request for Insurance Certificates program with the clubs and Washington Youth Soccer.
- f. Oversee and manage the Risk Management program for the NSYSA.

#### **ARTICLE IV. COMMITTEES**

**Section A - NSYSA Committees** - Shall be established as required to satisfy the programs and needs of NSYSA. The President shall be an ex-officio member of all committees except the Nominating Committee.

**Section B - Standing Committees** - Shall have a continuing existence and are as set forth from time to time in the NSYSA Operating Procedures. Each standing committee shall be the responsibility of a specific member of the Executive Board.

**Section C - Appointment or Removal of Committee Directors** -

1. The Executive Board shall confirm annually, appointments of committee directors made by the President.
2. The Executive Board has the authority to remove any previously confirmed committee director.
3. In the event a committee director resigns, or is unable to fulfill the position as director, the responsible officer shall bring to the Executive Board a recommendation for replacement.

**Section D - Special Committees**.

1. Special Committees may be formed as deemed appropriate by the Executive Board for the purpose of accomplishing specific tasks.
2. Formation of any special committee shall include a written charter outlining the committee's specific tasks, responsibilities, membership and duration.
3. Membership shall include at least one member of the Executive Board to be responsible for the committee.

#### **ARTICLE V. MEETINGS**

**Section A - Order of Business** – the order of business at all meetings shall be as follows:

1. Roll Call – Credentials
2. Minutes
3. Communications
4. Officer's Reports
5. Committee Reports
6. Club Reports
7. Unfinished Business
8. Proposals

9. New Business
10. Election (AGM)
11. Good of the Game
12. Adjournments

**Section B - Meeting of the Voting Membership.** The Annual General Meeting (AGM) of Members shall be held on or before March 31<sup>st</sup> of each calendar year. Notification of this meeting shall be mailed or emailed with notification of receipt to affiliated Club Representatives thirty (30) days prior to such meeting, and shall include a copy of the recommendations for the nomination committee, proposed amendments to the Constitution and any resolutions offered for consideration of the assembly.

**Section C - Board of Directors Meetings** - Shall be held a minimum of six (6) times per year.

1. NSYSA will assess a fine of \$50 to any club which does not attend the monthly Board of Directors meetings and has not contacted the President prior to the meeting.
2. Upon appeal from the floor, the Board may, with a majority vote of the Board members present, set aside the published agenda and consider special business;
3. If any business shall directly affect any Board member, they shall recluse and excuse themselves during the vote resulting from the proceedings.

**Section D - Executive Board Meetings** - Shall be called as necessary by the President or by two (2) or more officers. Reasonable notice of all meetings will be provided.

**Section E - Special Meetings.** Special Board of Directors meetings for any purpose or purposes may be held at any place, at any time, whenever called by the President or by two (2) or more of the Board of Directors. A minimum of seventy-two (72) hours' notice must be provided for any Special Board Meeting.

**Section F - Parliamentary Authority** - All meetings of the Association shall be conducted using the current edition of "Roberts Rules of Order" as a guide.

**Section G - Notice of Board of Directors Meetings.** Notice of the time and place of any meetings of the Board of Directors shall be:

1. Given by the Secretary, or by the person or persons calling the meeting;
2. By notice on the NSYSA website, mail, e-mail, telegram, or by personal communication over the telephone or otherwise;
3. Performed at least ten (10) days prior to the date on which the meeting is to be held.

**Section H - Quorum.**

1. Board of Director meetings:
  - a. A quorum for all Board of Director meetings shall consist of at least the following:
  - b. The President or an Alternate and;
  - c. One-half (½) of the total number of Officers in office and;
  - d. Two-thirds (2/3) of the Member Club Representatives.
  - e. At any meeting of the Board of Directors at which a quorum is present, any business may be transacted, and the board may exercise all of its powers.
2. Executive Board meetings:
  - a. A quorum for all Executive Board meetings shall consist of at least the following:
    1. The President or an Alternate and;
    2. One-half (½) of the total number of Officers in office (including the President or the

Alternate presiding.)

3. At any meeting of the Executive Board at which a quorum is present, any business may be transacted, and the board may exercise all of its powers.
3. Annual General Meeting AGM:
  - a. A quorum for the AGM shall consist of at least the following:
    1. The President or an Alternate and;
    2. One-half (1/2) of the total number of Officers in office (including the President or the Alternate presiding.) and;
    3. Two-thirds (2/3) of the Member Club Representatives
    4. Only those Board members present, on record, and in good standing shall be entitled to vote.

**Section I - Proxies** - Voting by proxy is prohibited.

**Section J - Voting** -

1. Annual General Meeting (AGM)
  - a. Each NSYSA Officer shall have one vote;
  - b. Each Member Club Board Officer shall have one vote
  - c. Each Member Club team shall have one vote. Either the Head Coach or Assistant Coach who is identified in the state registration database shall vote for the team. If a coach has more than one team, he/she shall vote for each team.
2. NSYSA Executive Board Meetings;
  - a. Each Officer shall have one vote;
3. NSYSA Board Meetings;
  - a. Each Officer shall have one vote;
  - b. Each Member Club Representative shall have one vote
4. The President shall exercise voting rights only in the case of a tie.
5. All votes shall be determined by a simple majority except for the following which will require a two-thirds majority vote of the Board of Directors:
  - a. Approval of the Association Budget.
  - b. Any assessments against Member Clubs.
  - c. Suspension of Member Club voting privileges.
6. Constitution changes shall require at least a three-fourths majority vote by those present per Article V, Section J, Subsection 1.

**Section K - Attending** -

1. Board Members may participate in any meeting by means of any communication equipment, which enables all persons participating in the meeting to hear each other simultaneously during the meeting. A Board Member who participates by means of communications equipment is deemed to be present in person at the meeting.

## **ARTICLE VI. OPERATING PROCEDURES**

**Section A - Content**. The NSYSA Operating Procedures shall establish Administrative Procedures, General Procedures and Rules of Competition.

**Section B - Player eligibility, Play Up, and Play Down**. Shall be defined within the NSYSA Operating Procedures.

**Section C - Changes or Amendments to Operating Procedures**.

1. Shall only be effected by the NSYSA Board of Directors.
2. May be approved at any meeting of the Board of Directors.
3. All approved changes or amendments to the NSYSA Operating Procedures shall be in effect from the date of adoption, unless determined otherwise by the Board of Directors at the time of approval.

## **ARTICLE VII. ADMINISTRATIVE AND FINANCIAL PROVISIONS**

### **Section A - NSYSA Administrator/Scheduler**

1. NSYSA may at the discretion of the Board, contract with or employ a NSYSA Administrator and/or Scheduler to assist with the Administration of the Association, its programs and services.
2. All official notices intended for NSYSA, its' Board of Directors or any of the officers or committees may be addressed in care of the NSYSA Administrator.
3. The NSYSA Administrator and/or Scheduler shall not have the status of an officer of the Association, but shall be entitled to attend all meetings of the NSYSA Executive Board and Board of Directors and shall be a non-voting member of the NSYSA committees.

**Section B - Non-Profit Status** - NSYSA is and shall be a non-profit organization. NSYSA shall maintain tax exempt status under the Internal Revenue Code.

### **Section C - Fiscal Year.**

1. The fiscal year of the Association shall begin on April 1, and end on the last day of March 31, of the following year.
2. All financial rules and regulations are in effect during the twelve (12) months of the fiscal year.

### **Section D - Budget.**

1. A budget shall be prepared in January of each year by the Treasurer and submitted to the Board of Directors for adoption at its Annual General Meeting.
2. Copies of the proposed budget shall be distributed to the Board of Directors and member clubs by February 15<sup>th</sup> in advance of the meeting at which a budget will be adopted.
3. Copies of the approved budget will be forwarded to each officer and member association representative on its adoption.
4. The budget shall be limited for any given year to anticipated income for that year and shall include no less than fifteen percent (15%) contingency funds held as a reserve for that year.

### **Section E - Player Fees.**

1. One week prior to September 1 of each year, clubs will provide an estimate of the number of Washington Youth Soccer registered players for the upcoming year (n).
2. On September 1 of each year, clubs will be billed by the NSYSA Treasurer based on the formula:

$$\text{Total} = 1.10 * [n * (\text{Washington Youth Soccer fee} + \text{after soccer fee})]$$

3. If prior to the next September 1 the amount billed by Washington Youth Soccer for a specific member club exceeds the calculated total identified in item 2, the NSYSA treasurer will bill the member club the difference.
4. On August 31 of each year, there will be reconciliation with each club, and the NSYSA

Treasurer will disperse funds proportionally to each club to maintain a NSYSA cash reserve less than or equal to \$10,000.00 plus the previous year's estimated budget.

**Section F - Financial Review -**

1. The financial books and accounts maintained by the Treasurer shall be verified at least once every two years, immediately following the Treasurer's current term of office.
2. The financial review may not be performed by a member of the Board of Directors.

**Section G - Dissolution.** - Should NSYSA be dissolved, all monetary assets remaining after payment of all debts, shall be turned over to any remaining Member Clubs which have qualified under Section 501(c)(3) of the US Internal Revenue Code and shall be divided proportionally to the average number of registered Washington Youth Soccer Players over the previous 3 years. Physical assets shall be held in trust by remaining Member Clubs.

**Section H - Financial Responsibility** - NSYSA specifically disclaims financial responsibility for and shall not assume nor be held liable for the debts of the financial obligations, either express or implied, of any Member Club, or team, or any coaches, managers, officers, or officials, or members of any Member Club or team of Washington Youth Soccer.

**Section I - Loans Prohibited.** - No loans shall be made by the Association to any member of the Board of Directors.

**Section J - Organizational Records -**

1. Organizational records, minutes and reports, shall be kept by the Secretary, with the exception of, the detailed financial records maintained by the Treasurer.
2. Special requests for Association records and the distribution of such records shall be at the direction of the President.

**Section K - Annual Report** - The President of Member Clubs shall submit to NSYSA, an Annual Report covering the activities of the club, no later than two months prior to the NSYSA - AGM, or as requested by the NSYSA Secretary.

**Section L - Name or Goodwill -**

1. Use of NSYSA's name or goodwill shall only be used with permission of the Executive Board.
2. Permission shall not be given for programs or projects that are unsafe, discriminatory, or not in the fundamental policies outlined in the Constitution and Bylaws.

**Section M - Fundraising** - Any fundraising programs, including marketing, in the name of NSYSA require Board of Director's approval.

**Section N - Business Conflict of Interest** - No member of NSYSA shall engage themselves in a NSYSA position or function in order to gain advantage for their personal or business gain. Any potential conflict shall be declared in a written disclosure statement to the Executive Board, either voluntarily or at the request of the Executive Board. If an actual conflict of interest is evident, the Executive board shall request the withdrawal of the person or recommend investigation by the Board of Directors for removal.



**ARTICLE VIII. AMENDMENTS**

**Section A - Proposed Amendments.**

1. Must be submitted in writing to the Secretary by an affiliated Club Representative with written proof that the proposed amendment was passed by a majority of its voting membership, or submitted to NSYSA by the Bylaws Revision Committee.
2. Must be distributed by the Secretary to the Board of Directors for review a minimum of 30 days prior to the date of the planned vote.

**Section B - Voting** - These bylaws may be altered or amended by the affirmative vote of a simple majority of the Board of Directors at any Board of Director or Special meeting.

**ARTICLE IX. HEARINGS**

**Section A - Hearings** - NSYSA will provide equitable and prompt hearing procedures to guarantee the rights of individuals to participate and compete in activities sponsored or administered by NSYSA and Washington Youth Soccer. These procedures shall also provide a method of appeal, to higher level administrative review, with authority to sustain, modify, or reverse a decision.

**Section B - Procedures** - All hearings shall be consistent with Washington Youth Soccer Governing Documents.

**Section C - Exhaustion of Administrative Remedies** - No member, official, league, club, team, player, coach, administrator or referee may invoke the aid of the courts of the United States or of a State without first exhausting all available remedies within NSYSA, Washington Youth Soccer or US YOUTH SOCCER, or USSF.